

Greater Manchester Cancer Pathway Board Work Programme 2023.2024



GM Cancer Pathway Board: Head and Neck		Clinical Lead: David Thomson			Pathway Manager: Jennie Roche			Comments (add only if RAG status is amber/red (include mitigation/any plans in place)
Link to NHS Long Term Plan/Planning guidance	Deliverable SMART (describes what the PWB is going to deliver)	EQIA completed (n/a, yes or no)	Measure SMART (the output/evidence that the deliverable is completed)	Responsibility - Named lead i.e. a PWB member/designated lead	Completed by end of (month/year) In year, i.e. by 31/3/24	RAG Status once complete, add 'complete' to green RAG status & keep on the work prog.	Date last updated (monthly)	
Early Diagnosis and Prevention (including screening)								
	Suspected Cancer Referral Form - Yearly review of form to ensure meets current best practice.	N/A	Review of form and passed to GM Cancer ED team for upload onto GM systems.	David Thomson	31/03/2024	complete		
	Develop Algorithm for primary care.		To develop an algorithm to inform a clinical decision making support tool in primary care to support quality of referrals	David Thomson	31/03/2024			
	Refreshing the oral cancer guide for dentists		Oral Cancer guide reviewed, updated and shared widely with any supporting education identified and created.	Emma Hall Scullen	31/03/2024	complete		
	Early exploration into data relating to health inequalities relating to head and neck presentation.		Request for data and audit shared.	David Thomson	31/03/2024	complete		
	Link with OG pathway board regarding dysphagia algorithm		To match wording for both head and neck and OG if appropriate	Jennie Roche	31/03/2024	complete		
	Develop simple algorithm for throat presentations in primary care.		To develop an algorithm to inform a clinical decision making support tool in primary care to support quality of referrals	David Thomson	31/03/2024			
Faster Diagnosis (including BPTP) and Operational Improvement								
	Develop primary care resources - patient leaflet		To co-produce with service users a patient leaflet explaining the diagnostic pathway, helping to manage expectations and offer reassurance.					
	Explore the role of ERS in the referral triage process and to understand RAS categories (Thyroid, neck lump, pain etc)		Ensure that subsite labels, Choose and Book and HSC205 categories are all consistent to achieve more focussed triage process. To support right clinic right time and maximise clinic capacity	Jennie Roche	31/09/2023	complete		
	Improve subsite incompleteness		To monitor tableau subsite data for completeness. Issues around completeness are to be communicated to sites with clear action for improvement.	Jennie Roche	30/05/2023	complete		
	Step down pathway for patients with throat presentations (initial telephone calls?)		Improve pathway efficiency, reduced two week wait, wait across GM, (50% can be stepped down at an early stage) developed. Support triage process to capture patients who can be stepped down		31/03/2024			
	BPTP Workshop - To host a BPTP workshop to review what is going well, system learning and where improvements can be made.	N/A	Delivery of BPTP workshop Workstreams to be implemented following workshop to work on improvements in line with National FDS standard (to add in specifics when identified)	Jennie Roche	31/03/2024			
	FNA under ultrasound guidance training		To deliver FNA training to radiologists and surgeons to improve time to diagnosis.	Jack Quinn	17/05/2023	complete		
Treatments and Care (including Personalised Care, Genomics, Treatment Variation - GIRFT)								
	Patient Stratified Follow Up: Work with GM Personalised Care team to develop, review & approve head and neck specific PSFU protocol pathway. Board members to help test PSFU pathway on infoflex.		Pathway Board to endorse final protocol pathway, inputting into the design review sessions and approve the final uploaded protocol on infoflex. PSFU pathway tested on infoflex by Board members and feedback shared with PC team.	Andrea Webber	31/03/2024	AW has moved to next years work programme		
	Patient Stratified Follow Up (PSFU): Once PSFU pathway developed and built on infoflex Board to support with promoting use of system with clinical teams		Disseminate any comms produced by PC team within Trusts and CNS groups. Ensure representation at 1-2 team & share sessions (post infoflex go live) to be held with civica post go live for 'users' to feedback any issues/updates required	Andrea Webber	31/03/2024	AW has moved to next years work programme		
	HNAs & Personalised Care Support Plans for all patients: Endorse and support GM standards developed for HNAs & PCSPs to ensure standardisation of quality for all patients		Final standards developed and endorsed by Pathway Board.	Andrea Webber	31/03/2024	AW has moved to next years work programme		
	HNAs & Personalised Care Support Plans for all patients: provide guidance when/if needed based on deep dives of data & performance.		Review deep dives of performance data (when provided by PC team) and support with development of action plans to increase performance		31/12/2023	AW has moved to next years work programme		
	Standardise and implement use of Treatment Summaries: Begin review of existing Treatment Summary templates, creating new where there are gaps. Board members to support engagement internally within corresponding teams & Trusts with GM collation of HWB services information - identify any tumour specific gaps:		All treatment summaries collated ready for review beyond March 2023. New treatment summary templates identified where required. Information shared with Personalised Care team.		31/03/2024	AW has moved to next years work programme		
	Genomics: Continue to map out current patient pathway and identify current testing arrangements in each Trust to understand baseline position and identify solutions to common problems within pathway.		Complete HWB self-assessment and have appropriate representatives be part of a task/finish group to agree and progress with an action plan responding to any gaps.	Simran Dhalwal	31/03/2024			
	Genomics: Implement solutions across each Trust to ultimately reduce the turnaround time for genomics testing.		Update on findings and proposed solutions for improvement in turnaround times to be presented at June Pathway Board, seeking PB endorsement.	Simran Dhalwal	30/06/2023	complete		
	Genomics: Implement solutions across each Trust to ultimately reduce the turnaround time for genomics testing.		Solutions implemented across all Trusts with agreed ongoing-monitoring of progress provided to the Pathway Board.	Simran Dhalwal	31/03/2024	complete		
Patient Engagement and Involvement, Experience of Care								
	To further engage with the head and neck small community and continue to recruit.		To further engage and develop relationships with the head and neck small community to inform future projects.	Naomi Roussak	31/03/2024	complete		
	? Engage small community when looking at health inequalities head and neck data		Engaged and included patient representative.		31/03/2024	complete		
Research								
	Encourage research and innovation by improving entry of patients into trials.		Increase % of patients in trials as shown in the quarterly research report, promote clinic trials in all		31/12/2023	complete	30/03/2023	
	Regular updates of Galleri trial to pathway board		To provide updates of the Galleri trial to pathway board with interim data analysis.	Sophie Walker	01/09/2023	complete		
	Ensure appropriate PPIE representation for all board work programmes.	N/A	To ensure each project has a PPIE representative on the task and finish group where appropriate.	Jennie Roche	31/03/2024	complete	14/03/2023	
Workforce and Education								
	MDT Reform - Implementation of the patient impact statement. To develop a GM wide patient impact statement to be used across the system.	EIA to be completed.	Development and implementation of patient impact statement.	Jack Quinn	31/03/2024		14/03/2023	
	GM Cancer CNS Away Day	N/A	To support the planning and delivery of the GM Cancer CNS Away Day - Dates to be confirmed	Molly Pipping			14/03/2023	
	Digital Staff Passport - Promote the use of the digital staff passport to support working as a network/development opportunities	N/A		Jennie Roche	31/03/2024	Paused by NHSE, to resume when advised		
	FNA training		To deliver FNA training	Jarod Hamner	17/05/2023	complete		
	Evaluate the physician associate pilot		Evaluation produced and shared widely with plan identified.		31/03/2024			
	Gateway C Webinar on dysphagia		To deliver a webinar on dysphagia	David Thompson	31/03/2024			

RAG status

On track, if complete add 'complete' to the green RAG status
Behind but have measures in place to get back on track
Won't complete within timeframe, of concern and requires review