

Greater Manchester Cancer Pathway Board Work Programme 2023.2024



GM Cancer Pathway Board: Breast		Clinical Lead: Claire Garnsey			Pathway Manager: Claire Goldrick			
Link to NHS Long Term Plan/Planning guidance	Deliverable SMART (describes what the PWB is going to deliver)	EQIA completed (no, yes or no)	Measure SMART (the output/evidence that the deliverable is completed)	Responsibility Named lead (i.e. a PWB member designated lead)	Completed by end of (month/year) in year, i.e. by 31/3/24	RAG Status once complete, add 'complete' to green RAG status & keep on the work prog.	Date last updated (monthly)	Comments add only if RAG status is amber/red (include mitigation/any plans in place)
<b>Early Diagnosis and Prevention (including</b>								
	<b>Suspected Cancer Referral Form:</b> Annual review of referral form to ensure all relevant clinical information captured.	NA	Form reviewed and approved by Pathway Board and shared with Early Diagnosis team to be uploaded to Primary Care systems.	Claire Goldrick	31/12/2023		15/11/2023	
	<b>ETIP - Endocrine Therapy Improvement Plan</b> <b>Risk Reducing Endocrine Therapy Toolkit:</b> Launch regional toolkit to support Family History teams to increase the number of women at moderate/high risk of breast cancer offered and prescribed risk reducing endocrine therapy	No	Toolkit for Tamoxifen, Anastrozole and Raloxifene approved by Pathway Board and uploaded to GM Cancer website including: - Algorithms - Patient Information Leaflets (Plain English, Easy Read and transcribed into other languages) - Prescription requests - Assessment documents for FH team	Claire Garnsey/ Claire Goldrick	30/06/2023	Complete	15/11/2023	
			Deliver launch meeting in April 2023 for all new GPs/ER and Family History nurses in GM	Claire Garnsey/ Claire Goldrick	30/04/2023	Complete	15/11/2023	
			Communication with Primary Care colleagues to raise awareness of ETIP and prescription request letters that will be received through PCN network	Claire Garnsey/ Claire Goldrick	30/06/2023		15/11/2023	RRET x toolkit launched November 2023. Delays due to capacity, sign off and changes to national approval for Anastrozole.
			Monitoring implementation: Develop and share document to collate numbers of patients offered and prescribed risk reducing endocrine therapy	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	End date changed to 31/03/2024 due to error.
			Define parameters of audit to be completed by Bolton Trust with follow-up telephone calls at 3, 12 and 24 months to assess acceptability and patient experience	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	End date changed to 31/03/2024 due to error.
			Continue to monitor implementation and provide ongoing support for FH nurses and monitor the utility, including: - Quarterly meetings - Review documentation - Gather feedback using questionnaires - Facilitate further education sessions and peer support	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
	Continue to engage with the Breast Cancer Screening Programme	NA	Continue to attend programme board meetings and GM Cancer and Breast Screening meetings regularly to share best practice, information on current programme and address workforce and capacity issues jointly	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
<b>Faster Diagnosis (including BPTP) and Operational Improvement</b>								
	Continue 24 month programme of work to implement the mastalgia pathway across Greater Manchester (November 2022 - November 2024)	No	Develop and ratify mastalgia pathway supporting documentation including: - Patient Information - Standard Operating Procedure - ASPIRE service evaluation - Guidelines for triage of mastalgia clinic	Claire Robinson/ Claire Goldrick/ Claire Garnsey	31/07/2023	Complete	15/11/2023	
			Develop and approve ASPIRE national service evaluation metrics and data to support all Trusts evaluate the mastalgia pathway implementation	Claire Robinson/ Claire Goldrick/ Claire Garnsey	31/03/2024		15/11/2023	
			Develop and approve overall evaluation plan	Claire Robinson/ Claire Goldrick/ Claire Garnsey	31/07/2023		15/11/2023	Ongoing due to capacity.
			Develop, pilot and review feedback mechanism from Secondary Care to Primary Care to include links to education materials previously developed	Claire Robinson/ Claire Goldrick/ Claire Garnsey	31/07/2023		15/11/2023	
			Regular communication with Primary Care and Locality Manager colleagues on implementation of mastalgia pathway, education and algorithm materials through Primary Care Network bulletins and other engagement events	Claire Robinson/ Claire Goldrick/ Claire Garnsey	31/03/2024		15/11/2023	
	Implementing Breast Best Practice Timed referrals and symptomatic referrals as per pathway guidelines	No	Assess current compliance and barriers to implementation through meetings with clinical and operation leads. - Working with FDS team within the alliance to address system fragility and barriers to delivery - Host individual meetings with clinical and operational teams to develop an implementation plan including: - Workforce development - Symptomatic referral clinics such as under 40s and men	Claire Garnsey/ Claire Goldrick/ Karen Hodgson	31/07/2023		15/11/2023	Delayed, expected Jan 2024.
	Addressing GJRFT report recommendations on Breast re-excision rates	NA	Attend workshop to ascertain current position in implementation of GJRFT recommendations on breast re-excision rates and work with operational delivery team to develop any necessary workstreams to address variation	Claire Garnsey/ Claire Goldrick/ Lisa Galligan-Dawson	31/07/2023	Complete	15/11/2023	
<b>Treatments and Care (including Personalised Care, Genomics, Treatment)</b>								
	Participate in national pan-alliance Breast oncology working group to address system fragility	NA	Attend regular working group meetings of pan-alliance working group including: - Contributing to the development of a joint document to raise awareness of oncology service fragility - Prepare and contribute to engagement and education sessions to share best practice	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
	Develop Model of Care for Breast Cancer oncology services including Secondary Breast Cancer to address service fragility	NA at this time	Complete regional capacity-demand scoping to address system fragility to form more detailed Model of Care strategy for Breast oncology services	Claire Garnsey/ Claire Goldrick	31/07/2023		15/11/2023	Ongoing work with national Pan-Alliance group and recruitment of deputy clinical lead.
		NA	Support the development of and ratify crib sheets summarising new Systemic Anti-Cancer Therapies. To include information on regimen, common side effects and patient eligibility	TBC/ Claire Goldrick	31/03/2024		15/11/2023	
	GM regional Breast Cancer guidelines	NA	Review and update regional guidelines for management of Breast Cancer	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
	Liver Metastases MDT referral pathway review	NA	Review findings from HPA service audit into the referral guidelines and address any changes/updates needed to guidelines	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
	Genetic Testing pathway	NA	Audit the use of the genetic testing guidelines and share results with pathway board members to address any issues identified	Claire Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	

<b>Personalised Care</b>	Personalised Stratified Follow-Up: ensuring implementation of PSFU to ensure standardisation and quality of pathway for patients	NA	Review current status of PSFU pathways across GM including: - HNAs - PSFU protocols Review and address any gaps in more detail once review completed.	Andrea Webber/ Claire Goldrick	31/03/2024		15/11/2023	
	HNAs & Personalised Care Support Plans for all patients: provide guidance when/if needed based on deep dives of data & performance.		Review deep dives of performance data (when provided by Personalised Care team) and support with development of action plans to increase performance	Andrea Webber/ Claire Goldrick	31/03/2024		15/11/2023	
	Standardise and implement use of Treatment Summaries.		Review existing Treatment Summary templates to ensure standardisation of information and equity of access for patients	Andrea Webber/ Claire Goldrick	31/03/2024		15/11/2023	
	GM collation of HWB services information – identifying any Breast Cancer specific gaps		Agree any appropriate actions following review of current practice	Miranda Breen/ Claire Goldrick	31/03/2024		15/11/2023	
	Genomics: Whole Genome Sequencing	NA	Supporting the implementation of WGS for eligible Breast Cancer patients when available. Working with Genomic Laboratory Hub to share consent process and identify any additional education needs for clinical teams	Simran Dhaliwal	31/03/2024		15/11/2023	
<b>Patient Engagement and Involvement Experience of</b>								
	Ensure appropriate PPIE representation for all board work programmes	N/A	To ensure each project has a PPIE representative on the task and finish group where appropriate including: - ETIP - Metastatic Pathway - Education	Claire Goldrick	31/03/2024		15/11/2023	
	GM Cancer Alliance to support Metastatic Breast Cancer conference organised by METUPLUK	NA	Provide clinical expertise, organisational support and attendance at the MBC conference	Clare Garnsey/ Claire Goldrick/ Claire O'Rourke	30/06/2023	Complete	15/11/2023	
<b>Research</b>								
	Improving equity of access to research across Greater Manchester	NA	Engage with research clinical lead and wider GM Breast research leads to discuss how to improve equity of access to research for patients across the region	Clare Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
<b>Workforce and Education</b>								
	Develop a comprehensive education and evaluation plan to support GPwER pilot	NA	Develop and share supporting documentation for GPwER onboarding and training, including: - Induction checklist - E-learning schedule - Clinical experiences log - Job planning and clinical experience checklists - Competency Framework (aligned to ASCEND)  Develop evaluation plan for GPwER pilot and approve through GM Cancer governance structure and continue to explore further funding/sustainability plans to extend the pilot  Develop, share and collate regular surveys to recruited GPwER regarding job satisfaction, training and education needs  Regular peer support sessions and education sessions	Claire Robinson/ Claire Goldrick/ Claire Garnsey	30/06/2023	Complete	15/11/2023	
					31/07/2023		15/11/2023	Ongoing due to capacity.
					31/03/2024		15/11/2023	
					31/03/2024		15/11/2023	
	Regional face to face education day	NA	Hold regional full day education day for all members of the Secondary Care multidisciplinary team	Claire Goldrick/ Clare Garnsey/ Cancer Academy	30/11/2023	Complete	15/11/2023	
	Breast Cancer CNS Forum	NA	Facilitate quarterly meetings for CNS forum to include education element and peer support  Develop regional breast cancer development education days to encourage career development	Claire Liu/ Claire Goldrick	31/03/2024		15/11/2023	
					31/03/2024		15/11/2023	
	ETIP - Endocrine Therapy Improvement Plan: continuing to support implementation of toolkit and wider ETIP Programme	NA	Explore further and develop information/education needed to further address HRT queries  Provide clinical and service user expertise and guidance to support Cancer Academy education module development for patients taking endocrine therapy	Clare Garnsey/ Claire Goldrick	31/03/2024		15/11/2023	
					30/11/2023		15/11/2023	Delayed to reflect project plan for endocrine therapy education modules.
<b>RAG status</b>								
	On track, if complete add 'complete' to the green RAG status							
	Behind but have measures in place to get back on track							
	Not complete within timeframe, of concern and requires review							