

Greater Manchester Cancer Early Diagnosis Programme Board

Terms of Reference

1 Purpose of the GM Cancer Early Diagnosis Programme Board:

The NHS Long Term Plan ambitions for cancer are:

By 2028,
55,000 more people each year will survive their cancer for five years
75% of people with cancer will be diagnosed at an early stage (stage 1 or 2)

The purpose of this Programme Board is to identify and employ a range of interventions to support early diagnosis and optimise the proportion of patients identified through screening and symptomatic pathways across primary and secondary care whilst reducing the number of patients diagnosed as an emergency.

2 Accountability and Reporting

The Early Diagnosis Programme Board will report to and be held to account by the Greater Manchester Cancer Board.

The Chair and/or Co-Chair will be a member of the GM Cancer Alliance Senior Management Team and will attend meetings of the GM Cancer Board.

The Chair and/or Co-Chair of the Group will provide updates and progress reports on behalf of the Group as required to the GM system. Stakeholders will be updated and engaged to support delivery of the recommendations arising from this Programme Board.

3 Roles & Responsibilities

The GP Cancer Early Diagnosis Lead for Greater Manchester will Chair the Programme Board and provide a steer for the design and delivery of the early diagnosis work programme towards delivery of the NHS Long Term Plan ambition to diagnose 75% of cancers at stage 1 or 2 by 2028.

The initial scope of this Programme Board will include the following:

- Embedding NICE Referral Guideline NG12 and ensuring pathways and processes in place to support this, including the development, implementation and review of standardised referral forms

- Focus on groups and geographies with low levels of presentation, referral for assessment and / or screening and poor cancer outcomes – including work to identify and address inequalities
- Working with primary care inclusive of general practice, community pharmacy, dentistry and optometry to support suspected cancer referrals and early diagnosis
- Develop processes to support effective referral management between primary and secondary care, including 'Advice & Guidance'
- Develop an Early Diagnosis Dashboard to build on previous GM Cancer 'Metrics'
- Support to Primary Care and Primary Care Networks for delivery of core contractual, QOF and DES requirements
- Primary care education
- Community and VCSE engagement
- Patient and public facing communications – generic, population and pathway specific as required
- Design and implementation of digital solutions to pathway issues identified

The scope will be developed as the work programme progresses to reflect national, GM and locality specific priorities.

All members will be responsible for taking forward agreed actions via the appropriate governance, including engagement with locality/place cancer groups and being a communications conduit to organisations' decision making committees and governing bodies.

4 Membership

Organisation	Member	Role
GM Cancer	GP Cancer Early Diagnosis Lead for Greater Manchester Dr Sarah Taylor	Chair
GM Cancer	Director of Cancer Commissioning and Early Diagnosis Alison Jones	Programme Lead and Deputy Chair
GM Cancer	Secondary Care Clinical Lead for Early Diagnosis Dr Phil Crosbie	Links in with secondary care colleagues to support pathway initiatives around early diagnosis
GM Cancer	Project Support Officer Lauren Kelly	Coordinates Programme Board meetings, agendas, and actions
GM Cancer	Primary Care and Cancer Project Manager Paul Keeling	Links between Primary Care and the Early Diagnosis Programme Board

GM Cancer	Health Inequalities Project Manager Dan Clark	Ensures Early Diagnosis Programme Board initiatives reduce health inequalities
GM Cancer	Project Manager Becky Martin	
NHS Greater Manchester Integrated Care - Bolton	Cancer Commissioning Manager Sherida Collins	Locality representative to represent the 10 locality- based cancer commissioning managers and gather views before EDSG meetings and feedback.
NHS Greater Manchester Integrated Care - Manchester	Cancer Commissioning Manager Coral Higgins	
NHS Greater Manchester Integrated Care -Trafford	Cancer Commissioning Manager Tim Weedall	
Greater Manchester Health & Social Care Partnership	GM Director of Primary Care Hilary Craig	Links between GM Primary Care and the Early Diagnosis Programme Board.
Greater Manchester Health & Social Care Partnership	Screening & Immunisation Team Amy Ashton; Audrey Howarth; Sarah Pountain	Links between the Early Diagnosis Team at the Cancer Alliance and the Screening and Immunisation Team of NHS GM IC on the delivery and uptake of the 3 Cancer Screening Programmes
Population Health	Public Health and Wellbeing, Rochdale Anthony Threlfall	Links between Population Health and the Early Diagnosis Programme Board
Macmillan	Macmillan Representative Rosalia Delfino	Links between Early Diagnosis Programme Board and Macmillan
Salford CVS / Answer Cancer	Answer Cancer Engagement Team Lead Michelle Howarth	Links between Answer Cancer / VCSE sector and Early Diagnosis Programme Board
10GM	VCSE Strategic Lead (Cancer and Inequalities)	Strategic engagement link between GM Cancer and the VCSE sector in GM.
Can Survive UK	Marcella Turner	

CRUK	Teresa Karran	Links between Cancer Research UK and the Early Diagnosis Programme Board
GM Cancer	Senior Programme Manager /RDC Programme Lead Sue Sykes	Links with the FDS programme and the steps in the pathways which relate to early referral and diagnosis
GM Cancer	User Involvement representative	Links between the UI Programme of work and the Early Diagnosis Programme Board
GM Cancer	Patient Representative Mike Thorpe	UI Engagement Role
GM Cancer	Patient Representative John Tattum	UI Engagement Role
GM Cancer	GM Cancer Associate Director Alison Armstrong	Engagement with other Cancer Alliance work programmes
GM Cancer	Targeted Lung Health Check Project Manager Oliver Butterworth	Links between the Targeted Lung Health Check rollout and the Early Diagnosis Programme Board
GM Cancer	Pathway Improvement Project Manager Sophie Walker	Links between Early Diagnosis Innovation projects and the Early Diagnosis Programme Board
GM Cancer	Workforce Representative Suzanne Lilley / Molly Pipping	Links between the GM Cancer Workforce and Education programme of work and the Early Diagnosis Programme Board
GM Cancer	Communications Representative	Provides steer for and delivers external communications for the Early Diagnosis programme of work
The Christie NHS Foundation Trust	Research Representative Emma Thorpe	



NHS England & NHS Improvement	Primary Care Provider Board Representative Janet Castrogiovanni	Link between Primary Care Board and the Early Diagnosis Programme Board
Northern Care Alliance	Macmillan Deputy Lead Cancer Nurse Victoria Cooper	Provides input on behalf of Cancer Nurses / Secondary Care
Greater Manchester Local Pharmaceutical Committee	Director of Pharmacy Transformation Luvjit Kandula	Links between Community Pharmacy in GM and the Early Diagnosis programme of work
GM Cancer	Louise Lawrence	Link between Digital Innovation and Early Diagnosis

Members who cannot attend can send a representative with authority to make contributions on behalf of their organisations and / or commit to taking questions away and provide updates / responses after the meeting.

5 Frequency of Meetings

The group will meet on a monthly basis

6 Venue

Meetings will be held as Microsoft Teams calls with twice-annual face to face events (TBC)

7 Meeting Administration

Administrative support for the calls / meetings will be provided by the GM Cancer Alliance

Agendas and papers will be shared by email a minimum of 4 working days before each meeting

Notes and action points from each meeting will be recorded and shared within 7 working days of the meeting date.

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