



Are you considering a voluntary deployment to support the COVID-19 response?

If so, the COVID-19 Digital Staff Passport can help you. It is a solution that enables the secure transfer of employment records to a host organisation.

It is:

- ✓ A verified record of identity and employment
- ✓ Securely held on your smartphone
- ✓ Supported by a national workforce sharing agreement
- ✓ Simple, user friendly and gives you control of your own verified information
- ✓ An interim passport for COVID-19, a significant step towards our ambition for digital staff passports

For more information, visit
www.beta.staffpassports.nhs.uk

Where is my information held?

The Connect.Me app holds your information in a digital wallet on your smartphone.

The app puts you in control of how you manage your data and who you share it with.

You can download the Connect.Me app via Google Play or the Apple App Store (your mobile phone needs to be on either iOS or Android).



COVID-19 Digital Staff Passport



How do i receive my information?
Your information is provided as a set of data items, known as 'Credential' which is issued to you through the Connect.Me app by your local HR team.

Your local trust contact:

How do i transfer my information to my temporary organisations?
Once you have your information (credential), you will transfer this electronically to the HR team at your temporary host organisation using the Connect.Me app.

COVID-19 Digital Staff Passport



What data will be processed?

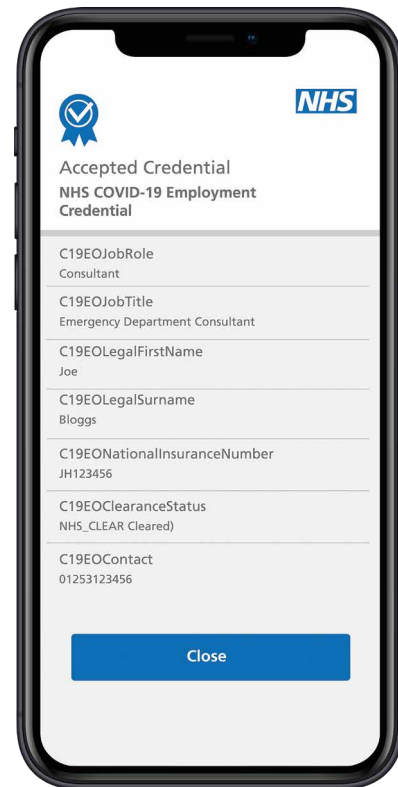
Only staff data which is held by your employing organisation will be processed through the **COVID-19 Digital Staff Passport**. The information collated will be the minimum necessary to populate your digital passport and will all be relevant for creating your staff profile at your next organisation.

This will include:

- **Basic personal details about you** - name, date of birth, National Insurance number; a recent photo of you
- **Basic details relating to your work status** - Employment checks such as DBS information, right to work information (residency status/visa) if appropriate
- **Your professional registration details** GMC/NMC/GDC/HPC where appropriate
- **Basic details relating to your current employment** - employing organisation, job role, staff group, department, start date (and fixed term end date, if appropriate), pay band, work email address, smartcard number
- **Limited healthcare information** relating to your employment, specifically occupational health clearance status

What is the purpose of processing my data?

The data processed through the COVID-19 Digital Staff Passport is all information which is currently processed by your existing employer to meet NHS the employment checks standards requirements. It is required by your temporary host organisation for the same purpose.



How long will you keep my data?

COVID-19 Digital Staff Passport will only be valid for the duration of the current COVID-19 response. Once this has ended and there is no longer a need for the scheme, all COVID-19 Digital Passport credentials will be revoked by the issuing organisation.

Further information on the how your data is managed is available in the privacy notice within the COVID-19 Digital Staff Passport.

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